

Policy Subcommittee Meeting Minutes

3/7/2023

JP, EG, MC, PG present

(JP: Jessica Polizzotti; EG: Erin Gibbons; MC: Michele Crowell; and PG: Parry Graham)

JP Called the meeting to order at 11:39AM.

Public Comment: None.

KDBA Accessibility and Return of Tests

MC: Provided a “draft” policy with reworded title and revisited task force plan/policy/recommendations. Learning from errors, analysis of work, etc. Reviewed proposed wording and reasoning behind each section. Reviewed the aspect of portfolios kept by teachers.

Discussion followed re update to be District wide; parties were in agreement that making district wide (instead of High School only) would take some thought. Further review of and revisions to policy ensued.

JP to send to legal counsel for review in advance of taking to the full School Committee on 3/15 for approval/vote. MC will confirm no issues raised by implementing district wide vs HS only and will follow up.

ACE Non-Discrimination on the Basis of Disability

PG: Accessibility concerns identified at HH in 2021(?). OCR was involved pursuant to complaints and a Settlement Agreement was executed to resolve the complaint and it included the implementation of revisions to existing policies and procedures to address concerns. Approving Policy is part of Settlement of complaint. PG provided language from OCR and SC counsel. SC needs to approve policy as is in compliance with the Settlement of the Complaint.

KEC: Public Complaints about Curriculum or Instructional Materials

PG Reviewed this typically plays out in the library materials; requests to remove content from the library or instruction material. Process exists to handle the complaint(s) by the public and the Superintendent then makes decision. The librarians have met to create a complaint form and changes to policy that outline the process that would be followed if this occurs.

Discussed it being implementation of a “guidelines” sheet that would outline the process and that could be an exhibit to the policy versus a change to the actual policy.

PG provided proposed process update/guidelines for inclusion as part of the policy which were largely guided by the Am. Library Association and their standards for this type of issue/policy/procedure(s).

EG made a motion to take proposed KBDA Policy to full School Committee for a vote pending legal counsel review and any additional insight from MC with respect to Middle School and Elementary Implications; JP Seconded.

VOTED: EG yes; JP yes

EG made a motion to take Policies ACE and KEC process document to the full School Committee for approval; JP Seconded.

VOTED: EG yes; JP yes

EG made a motion to approve minutes as presented for the 12/14/2022 subcommittee meeting; JP Seconded.

VOTED: EG yes; JP yes

MATTERS NOT ANTICIPATED: None

MOTION TO ADJOURN MADE BY JP at 12:33PM; EG Seconded.

VOTED: EG yes; JP yes.

MEETING ADJOURNED AT 12:33PM.